

Memo no: HSTU/Est./A-474/2010/ 990

Date: 15-02-2022

**Md. Faruk Kibria**

Associate Professor

Department of Electrical and Electronic Engineering

HSTU, Dinajpur-5200, Bangladesh

Subject: Granting of Study leave for PhD Program.

Reference: HSTU/Dean/CSE/2022/561, Date: 13.02.2022

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 3 (three) years which effect from 25.02.2022 to 24.02.2025 to complete the PhD Program at Universiti Malaya (UM), Malaysia under the following terms and conditions.

1. The period of leave will be counted as active service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his resumption of duties but without any arrear financial benefit.
3. After completion of his study he must return to Bangladesh and serve at this University at least 5 (five) years and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
5. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Malaysia.
6. He shall have to submit his thesis copy at the library of this University.
7. He shall be bound to obey the rules and regulations of this University during his period of leave.
8. The expenditure in this regard will not be provided by this university.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Prof. Dr. Md. Saifur Rahman)

Registrar (In-charge)

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**Copy for Information and necessary action to:**

1. Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. The Ambassador, Embassy of Malaysia, House No-19, Road No-6, Baridhara, Dhaka, Bangladesh.
8. Director General, Dept. of immigration and passport, Dhaka, Bangladesh.
9. Dean, Faculty of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh.
10. Chairman, Department of Electrical & Electronic Engineering, HSTU, Dinajpur, Bangladesh.
11. Director (Finance), HSTU, Dinajpur, Bangladesh.
12. Controller of Examination, HSTU, Dinajpur, Bangladesh.
13. Officer In-Charge, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
14. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh.
15. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
16. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
17. Office Copy.

Registrar (In-charge) 15.02.2022