



HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)

Dinajpur, Bangladesh

Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd

Memo no: HSTU/Est./A-617/2014/ 293

Date: 14.08.2023

Abu Towab Md. Shahriar

Assistant Professor, Department of Architecture
HSTU, Dinajpur, Bangladesh

Subject: Granting of Study Leave for PhD Program.

Reference: HSTU/ARC/2023/307, Date: 16.07.2023

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 3 (three) years with effect from 06.08.2023 to 05.08.2026 to complete PhD program at Chulalongkorn University, Thailand under the following terms and conditions.

1. The period of leave will be counted as active service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his resumption of duties but without any arrear financial benefit.
3. After completion of his study he must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
5. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Thailand.
6. He will have to submit his thesis copy at the library of this University.
7. He will be bound to obey the rules and regulations of this University during his period of leave.
8. The expenditure in this regard will not be provided by this university.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Saifur Rahman)

Registrar (Additional Charge)

Memo no: HSTU/Est./A-617/2014/ 293

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Copy for Information and necessary action to:

1. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. Ambassador, Royal Thai Embassy, 18 & 20, Madani Avenue, Baridhara, Dhaka-1212, Bangladesh.
7. High Commissioner, Bangladesh High Commission, Thailand.
8. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh.
10. Chairman, Department of Architecture, HSTU, Dinajpur, Bangladesh.
11. Director (Finance), HSTU, Dinajpur, Bangladesh.
12. Controller of Examination, HSTU, Dinajpur, Bangladesh.
13. Officer In-Charge, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
14. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh.
15. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
16. Office Copy.

14.08.2023
Registrar (Additional Charge)
Hajee Mohammad Danesh Science & Technology University, Dinajpur