



Memo no: HSTU/Est./A-199/2005/9164

Date: 26.09.2021

Professor Dr. Shreef Mahmood
Department of Horticulture
HSTU, Dinajpur-5200, Bangladesh

Subject: Granting of study leave for postdoctoral program.

Reference: HSTU/Hort./02/02/1674(2); Date: 16.09.2021

In pursuance the above mentioned subject and reference that your study leave has been granted for the period of 07 (seven) months which effect from 07th October 2021 to 06th May 2022 with full average pay to complete the postdoctoral research at the program of Visiting Reserarcher at King Abdulaziz University, the Kingdom of Saudi Arabia and Postdoctoral Research Fellow at Osmaniya Korkut Ata University in the Republic of Turkey.

Under the following terms and conditions:

1. The expenditure in this regard will not be provided by this university.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his research he must return to Bangladesh and serve at least 2 (two) years 6 (six) months to this university and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment(s) falling due during the period of leave will be counted on resumption of duties after expiry of the leave granted without arrear.
6. He should not overstay abroad except only for obtaining the postdoctoral program.
7. He should inform his mailing address, fax number to this University after arrival in Saudi Arabia and Turkey
8. He shall submit a copy of his research update at the library of this university.
9. He shall be bound to obey the rules and regulations of this university during his period of leave.

By the approval of Hon'ble Vice-Chancellor

sd/-

Professor Dr. Md. Fazlul Hoque
Registrar (Additional charge)

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Copy for information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Segun Baghicha, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Ambassador, Embassy of Republic of Turkey, 6-Madani Avenue, Baridhara Diplomatic Zone, Dhaka.
6. The Ambassador, Embassy of Kingdom of Saudi Arabia, House 5 (NE) L, Road 83, Gulshan-2, Dhaka
7. Director General, Dept. of immigration and passport, Dhaka, Bangladesh.
8. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Officer-in-Charge, Immigration, Hazarat Shahjalal (R) International Airport, Dhaka, Bangladesh.
10. Dean, Faculty of Agriculture, HSTU, Dinajpur-5200, Bangladesh.
11. Chairman, Department of Horticulture, HSTU, Dinajpur-5200, Bangladesh.
12. Director (Finance), HSTU, Dinajpur, Bangladesh.
13. Controller of Examination, HSTU, Dinajpur, Bangladesh.
14. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
15. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
16. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
17. Office Copy.

Handwritten signature and date: 26-09-2021

Registrar (Additional charge)
Registrar (Additional charge)
Hajee Mohammad Danesh Science and Technology
University, Dinajpur-5200, Bangladesh