



Memo no: HSTU/Est./A-512/2011/ 9573

Date: 03.11.2021

Shukla Rani Das

Assistant Professor

Department of Biochemistry & Molecular Biology

HSTU, Dinajpur, Bangladesh.

Subject: Extension of study leave for PhD Program.

Reference: HSTU/BMB/1/21/996(2), Date: 29.08.2021

On the basis of the above mentioned subject and reference that your study leave has been extended the period of 1 (one) year 23th days which effect from 05.09.2021 to 28.11.2022 with full average pay to complete the Ph.D. Program from University of Nottingham, United Kingdom under the following terms and conditions.

1. The expenditure in this regard will not be provided by this university.
2. The period of leave will be counted as active service.
3. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of her resumption of duties but without any arrear financial benefit.
4. After completion of her study she must return to Bangladesh and serve at this University at least 5 (five) years and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
6. She should inform her mailing address, fax number and her supervisor's address to this University after arrival in UK.
7. She shall to submit a copy of her thesis at the library of this University
8. She shall be bound to obey the rules and regulations of this University during her period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Heroic Freedom Fighter Professor Dr. Md. Fazlul Hoque)

Registrar (Additional Charge)

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Copy for Information and necessary action to:

(Seniority not sequenced)

1. Secretary, Ministry of Foreign Affairs, Segun Baghicha, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka, Bangladesh.
5. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
6. High Commissioner, British High Commission, United Nations Road, Baridhara, Dhaka-1212.
7. Dean, Faculty of Agriculture, HSTU, Dinajpur, Bangladesh
8. Chairman, Department of Biochemistry & Molecular Biology, HSTU, Dinajpur, Bangladesh.
9. Controller of Examination, HSTU, Dinajpur, Bangladesh.
10. Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
11. PS to Chairman (For kind Infor'n of Hon'ble Chairman), UGC, Agargaon, Dhaka, Bangladesh.
12. Director (Finance), HSTU, Dinajpur-5200, Bangladesh.
13. Officer In-Charge, IT Cell, HSTU, Dinajpur-5200, Bangladesh.
14. PS to VC (For kind Infor'n of the Hon'ble Vice-Chancellor), HSTU, Dinajpur-5200, Bangladesh.
15. PA to Treasurer (For kind Infor'n of the Hon'ble Treasurer), HSTU, Dinajpur-5200, Bangladesh.
16. Office Copy.

09-11-2021

Registrar (Additional Charge)