



Memo no: HSTU/Est./A-686/2015/4247

Date: 04.07.2022

S M Naeem Hossain Mithun

Assistant Professor
Department of Architecture
HSTU, Dinajpur

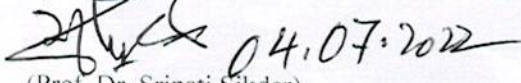
Subject: Granting of study leave for MSc Program.

Reference: HSTU/ARC/22/70(A), Date: 22/06/2022

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 1(one) year which effect from 1st September 2022 to 31st August 2023 to complete the MSc Program from Institute for Housing and Urban Development Studies (IHS) of Erasmus University Rotterdam in The Netherlands under the following terms and conditions:

1. The expenditure in this regard will not be provided by this university.
2. The period of leave will be counted as active service.
3. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at this University as per University Leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
6. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in The Netherlands.
7. He shall to submit a copy of his thesis at the library of this University.
8. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor



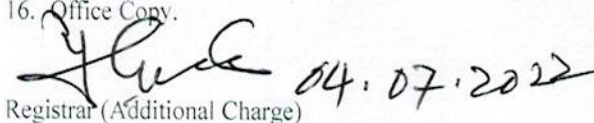
(Prof. Dr. Sripati Sikder)
Registrar (Additional Charge)

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Copy forwarded for information and necessary action to (Seniority not sequenced):

1. Chairman, UGC, Agargaon, Sher-E-Banglanagar, Dhaka, Bangladesh.
2. The Secretary, Ministry of Foreign Affairs, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. The Secretary, Ministry of Education, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. The Secretary, Ministry of Home Affairs, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Secretary, Ministry of Public Administration, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. The Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
7. The Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
8. The Ambassador, Embassy of Netherlands, Rood-90, House-49, Gulshan-2, Dhaka, Bangladesh.
9. The Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
10. Dean, Faculty of Engineering, HSTU, Dinajpur-5200, Bangladesh.
11. Chairman, Department of Architecture, HSTU, Dinajpur-5200, Bangladesh.
12. Director (Finance), HSTU, Dinajpur-5200, Bangladesh.
13. Co-Ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
16. Office Copy.


Registrar (Additional Charge)