



শিক্ষা নিয়ে গড়ব দেশ  
শেখ হাসিনার বাংলাদেশ  
**HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)**  
Dinajpur, Bangladesh

Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd



Memo no: HSTU/Est./A-615/2014/ 1320

Date: 27-03-2022

**Md. Abu Zafar**

Assistant Professor

Department of Aquaculture

HSTU, Dinajpur 5200, Bangladesh.

**Subject: Granting of study leave for PhD Program.**

Reference: HSTU/AQC/2022/1618 ; Date: 08.03.2022

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 3 (three) years which effect from 26.06.2022 to 25.06.2025 to complete the PhD Program at University of Sunshine Coast, Australia under the following terms and conditions.

**Terms and conditions:**

1. The expenditure in this regard will not be provided by this University.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at least 3 (three) years to this University and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment (s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
6. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Australia.
7. He should not overstay abroad except only for obtaining the PhD Program.
8. He shall have to submit a copy of his thesis at the library of this University
9. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Prof. Dr. Md. Saifur Rahman)

Registrar (Additional-charge)

Memo no: HSTU/Est./A-615/2014/ 1320

Date: 27-03-2022

Copy for information and necessary action to:

1. Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. The High Commissioner, Embassy of Australia, 184 Gulshan Avenue, Gulshan-2, Dhaka, Bangladesh.
7. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, Bangladesh.
8. Dean, Faculty of Fisheries, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Aquaculture, HSTU, Dinajpur, Bangladesh. .
10. Director (Finance), HSTU, Dinajpur, Bangladesh.
11. Controller of Examination, HSTU, Dinajpur, Bangladesh.
12. Officer In-Charge, Immigration, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
13. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
16. Office Copy.

27.03.2022  
Registrar (Additional-charge)

প্রফেসর ড. মোঃ সাইফুর রহমান  
রেজিস্ট্রার (অতিরিক্ত দায়িত্ব)  
হাজী মোহাম্মদদানেশ বিজ্ঞান ও  
প্রযুক্তি বিশ্ববিদ্যালয়, দিনাজপুর।  
Professor Dr. Md. Saifur Rahman  
Registrar (Additional Charge)  
Hajee Mohammad Danesh Science &  
Technology University, Dinajpur.