

Memo no: HSTU/Est./A-621/2014/1217

Date: 10.03.2022

To

**Emran Ali**

Assistant Professor

Department of Computer Science and Engineering

HSTU, Dinajpur 5200, Bangladesh.

**Subject: Extension of study leave for Master's Program.**

*Reference: HSTU/CSE/CSE/2022/08, Date: 23.01.2022*

In pursuance the above mentioned subject and reference that your study leave has been extended with full average pay for the period of 6 (six) months with effect from 08.01.2022 to 07.07.2022 to complete the Master's Program at Deakin University, Australia under the following terms and conditions.

1. The expenditure in this regard will not be provided by this University.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at least 4 (four) years to this University and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment (s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
6. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Germany.
7. He should not overstay abroad except only for obtaining the Master's Program.
8. He shall have to submit a copy of his thesis at the library of this University
9. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor

sd/-

(Professor Dr. Md. Saifur Rahman)


Registrar (Additional Charge)

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**Copy for Information and necessary action to:**

1. Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. The High Commissioner, Embassy of Australia, 184 Gulshan Avenue, Gulshan-2, Dhaka, Bangladesh.
8. Dean, Faculty of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh.
10. Controller of Examination, HSTU, Dinajpur, Bangladesh.
11. Officer-in-Charge, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
12. Director (Finance), HSTU, Dinajpur, Bangladesh.
13. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh.
14. PS to VC (For kind Infor'n of the Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
16. Office Copy.

 10.03.2022  
Registrar (Additional Charge)  
Professor Dr. Md. Saifur Rahman  
Registrar (Additional Charge)  
Hajee Muhammad Danesh Science &  
Technology University, Dinajpur.