

Memo no. HSTU-Est./A-641/2014/1358

Date: 30.03, 2022

**Md. Jakir Hossen**  
Assistant Professor  
Department of Physics  
HSTU, Dinajpur-5200

**Subject: Granting of Study leave for PhD Program.**

Reference: HSTU/Physics/2022/18; Date: 21.03.2022

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 3(three) years with effect from 12.04.2022 to 11.04.2025 to complete PhD Program from Universiti Malaya (UM), Malaysia under the following terms and conditions.

1. The period of leave will be counted as active service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his resumption of duties but without any arrear financial benefit.
3. After completion of his study he must return to Bangladesh and serve at this University at least 3(three) years and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
5. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Malaysia.
6. He shall have to submit his research copy at the library of this University.
7. He shall be bound to obey the rules and regulations of this University during his period of leave.
8. The expenditure in this regard will not be provided by this university.

By the approval of Hon'ble Vice-Chancellor

Sd/-


(Professor Dr. Md. Saifur Rahman)  
Registrar (Additional Charge)

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**Copy for Information and necessary action to:**

1. Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. The Ambassador, Embassy of Malaysia, House No-19, Road No-6, Baridhara, Dhaka, Bangladesh.
7. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, Bangladesh.
8. Dean, Faculty of Science, HSTU, Dinajpur, Bangladesh.
9. Chairman, Department of Physics, HSTU, Dinajpur, Bangladesh.
10. Director (Finance), HSTU, Dinajpur, Bangladesh.
11. Controller of Examination, HSTU, Dinajpur, Bangladesh.
12. Officer In-Charge, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
13. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
16. Office Copy.

 30.03.2022  
Registrar (Additional Charge)