



Memo no: HSTU/Est./A-472/2010/ 4506

Date: 14.08.2022

Shakti Chandra Mondal

Associate Professor

Department of Food Processing and Preservation, HSTU
Dinajpur 5200, Bangladesh.**Subject: Extension of study leave for PhD Program.**

Reference: HSTU/FPP/2022/99, Date: 27.06.2022

On the basis of the above mentioned subject and reference that your study leave has been extended the period of 1 (one) year which effect from 25.08.2022 to 24.08.2023 with full average pay to complete the PhD Program From Chonnam National University, Republic of Korea under the following terms and conditions.

1. The expenditure in this regard will not be provided by this university.
2. The period of leave will be counted as active service.
3. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at this University as per University Leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
6. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Republic of Korea.
7. He shall to submit a copy of his thesis at the library of this University
8. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Saifur Rahman)
Registrar (Additional Charge)

Memo no: HSTU/Est./A-472/2010/ 4506

Date: 14.08.2022

Copy for Information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Segun Baghicha, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka, Bangladesh.
5. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
6. PS to Chairman (For kind Infor'n of Hon'ble Chairman), UGC, Agargaon, Dhaka, Bangladesh.
7. The Ambassador, Embassy of Republic of Korea, 4 Madani Avnue, Baridhara, Dhaka, Bangladesh.
8. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh.
9. Chairman, Department of Food Processing and Preservation, HSTU, Dinajpur, Bangladesh.
10. Director (Finance), HSTU, Dinajpur, Bangladesh.
11. Controller of Examination, HSTU, Dinajpur, Bangladesh.
12. Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
13. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
16. Office Copy.

Registrar (Additional Charge)