



Memo no: HSTU/Est./A-566/2013/ 543

Date: 05.01.2022

Shefali Aktar

Assistant Professor

Department of Biochemistry and Molecular Biology

HSTU, Dinajpur, Bangladesh.

Subject: Extension of study leave for PhD Program.

Reference: HSTU/BMB/01/2021/1027(2), Date: 20.12.2021

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 1 (one) year with effect from 22nd February 2022 to 21st February 2023 to complete the PhD Program from RMIT University Victoria, Australia under the following terms and conditions.

1. The expenditure in this regard will not be provided by this university.
2. The period of leave will be counted as active service.
3. After completion of her study she must return to Bangladesh and serve at this University at least 5 (five) years and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
5. She should inform her mailing address, fax number and her supervisor's address to this University after arrival in Australia.
6. She shall submit a copy of her thesis at the library of this University
7. She shall be bound to obey the rules and regulations of this University during her period of leave.

By the approval of Hon'ble Vice-Chancellor

sd/-

Professor Dr. Md. Fazlul Hoque

Registrar (Additional charge)

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Copy for Information and necessary action to:

1. The Private Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Segun Baghicha, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. Australian High Commissioner, Bangladesh, 184 Gulshan Avenue, Gulshan-2, Dhaka.
8. Dean, Faculty of Agriculture, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Biochemistry and Molecular Biology, HSTU, Dinajpur, Bangladesh
10. Denise Cuthbert, Associate Deputy Vice-Chancellor Research Training and Development, RMIT University, Australia.
11. Director (Finance), HSTU, Dinajpur, Bangladesh.
12. Controller of Examination, HSTU, Dinajpur, Bangladesh.
13. Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
14. PS to Chairman (For kind Infor'n of Hon'ble Chairman), UGC, Agargaon, Dhaka, Bangladesh.
15. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
16. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
17. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
18. Office Copy.

Registrar (Additional charge)

Signature of Prof. Dr. Md. Fazlul Hoque
Registrar (Additional Charge)
Hajee Mohammad Danesh Science and Technology
University, Dinajpur, Bangladesh