

Memo no: HSTU/Est./A-534/2012/ 1319

Date: 14.12.2023

Nipa GuptaAssociate Professor, Department of Aquaculture
Hajee Mohammad Danesh Science and Technology University
Dinajpur-5200, Bangladesh**Subject: Granting of Study leave for Postdoctoral Program.**

Reference: HSTU/Aqua/2023/2116 Date: 05.12.2023

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 1 (one) year with effect from 01.01.2024 to 31.12.2024 to complete Postdoctoral Program from, Harry K. Dupree Stuttgart National Aquaculture Research Center, Stuttgart, Arkansas, USA under the following terms and conditions.

1. The period of leave will be counted as active service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of her resumption of duties but without any arrear financial benefit.
3. After completion of her study she must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
5. She should inform her mailing address, fax number and her supervisor's address to this University after arrival in USA.
6. She should not overstay abroad except only for obtaining the Postdoctoral Program.
7. She shall have to submit a copy of her thesis at the library of this University
8. She shall be bound to obey the rules and regulations of this University during her period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Saifur Rahman)
Registrar (Additional Charge)

Memo no: HSTU/Est./A-534/2012/ 1319

Date: 14.12.2023

Copy for Information and necessary action to:

1. The Private Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. The Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. The Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. The Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. The Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
7. The Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
8. The Ambassador, Embassy of United States of America, 12 Madani Avenue, Baridhara, Dhaka-1212, Bangladesh.
9. Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
10. Dean, Faculty of Fisheries, HSTU, Dinajpur, Bangladesh
11. Chairman, Department of Aquaculture, HSTU, Dinajpur, Bangladesh.
12. Director (Finance), HSTU, Dinajpur, Bangladesh.
13. Controller of Examination, HSTU, Dinajpur, Bangladesh.
14. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
15. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
16. Office Copy.

14.12.2023
Registrar (Additional Charge)Prof. Dr. Md. Saifur Rahman
Registrar (Additional Charge)
Hajee Mohammad Danesh Science and Technology University, Dinajpur