



Memo no: HSTU/Est./A-526/2012/ 9096

Date: 20.07.2023

Habiba Khatun

Associate Professor

Department of Food Science & Nutrition

HSTU, Dinajpur

Granting of Study leave for Postdoctoral Program.

Reference: HSTU/FSN/2023/75; Date: 12.07.2023

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 1 (one) year 6 (six) months which effect from 24.07.2023 to 23.01.2025 to complete the Postdoctoral Program from Teagasc, Ireland under the following terms and conditions

1. The expenditure in this regard will not be provided by this University.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of her study she must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
6. She should inform her mailing address, fax number and his supervisor's address to this University after arrival in Ireland
7. She should not overstay abroad except only for obtaining granting leave period.
8. She shall have submit a copy of her thesis at the library of this Universit.
9. She shall be bound to obey the rules and regulations of this University during her period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Saifur Rahman)

Registrar (Additional Charge)

Memo no: HSTU/Est./A-481/2010/ 9096

Date: 20.07.2023

Copy for Information and necessary action to:

1. Chairman, UGC, Agargaon, Sher-E-Banglanagar, Dhaka, Bangladesh.
2. The Private Secretary to the Honorable President, the People 's Republic of Bangladesh, Dhaka, Bangladesh.
3. The Secretary, Ministry of Foreign Affairs, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. The Secretary, Ministry of Education, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Secretary, Ministry of Home Affairs, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. The Secretary, Ministry of Public Administration, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
7. The Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
8. The Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
9. Embassy of Ireland, C-17 Malcha Marg, Chankyapuri, New Delhi-110021, India.
10. The Officer -in-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
11. Dean, Faculty of Engineering, HSTU, Dinajpur-5200, Bangladesh.
12. Chairman, Department of Food Science & Nutrition, HSTU, Dinajpur-5200, Bangladesh.
13. Director (Finance), HSTU, Dinajpur-5200, Bangladesh.
14. PS to Vice-Chancellor (For kind Infor'n of the Hon'ble V.C.), HSTU, Dinajpur-5200, Bangladesh.
15. Office Copy.

 20.07.2023
Registrar (Additional Charge)