



HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)
Dinajpur, Bangladesh

Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd

Memo no: HSTU/Est./A-716/2016/ **7911**

Date: **03.04.2023**

U. A. Md. Ehsan Ali

Assistant Professor

Department of Computer Science and Engineering
HSTU, Dinajpur, Bangladesh.

Subject: Granting of study leave for PhD. Program

Reference: HSTU/CSE/CSE/2023/36, Date: 27.03.2023

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 3 (three) years which effect from 30th March 2023 to 29th March 2026 to complete the PhD Program from University of Tsukuba, Japan. under the following terms and conditions.

1. The period of leave will be counted as active service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his resumption of duties but without any arrear financial benefit.
3. After completion of his study he must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
5. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Japan.
6. He should not overstay abroad except only for obtaining the PhD Program.
7. He shall have to submit a copy of his thesis at the library of this University
8. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Saifur Rahman)

Registrar (Additional Charge)

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Copy for Information and necessary action to:

1. The Private Secretary to the Honorable President, the People 's Republic of Bangladesh, Dhaka, Bangladesh.
2. The Secretary, Ministry of Foreign Affairs, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. The Secretary, Ministry of Education, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. The Secretary, Ministry of Home Affairs, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Secretary, Ministry of Public Administration, Government of the People 's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. The Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
7. The Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
8. The Ambassador, Embassy of Japan, Plot No-5 & 7, Dutabash Road , Baridhara, Dhaka, Bangladesh.
9. The Officer-in-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
10. Dean, Faculty of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh.
11. Chairman, Department of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh.
12. Controller of Examination, HSTU, Dinajpur, Bangladesh.
13. Director (Finance), HSTU, Dinajpur, Bangladesh.
14. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
15. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
16. Office Copy.

03.04.2023

Registrar (Additional charge)

Prof. Dr. Md. Saifur Rahman
Registrar (Additional Charge)
Hajee Mohammad Danesh Science &
Technology University, Dinajpur.