

Memo no: HSTU/Est./A-733/2016/1156

Date: 23.11.2023

To
Md. Nur Alam Mondal
 Assistant Professor
 Department of Mechanical Engineering
 HSTU, Dinajpur 5200, Bangladesh.

Subject: Extension of study leave for PhD Program.

Reference: HSTU/Mecha/2023/126; Date: 06.11.2023

On the basis of the above mentioned subject and reference that your study leave has been extended the period of 1 (one) year which effect from 03rd January 2024 to 2nd January 2025 with full average pay to complete the PhD Program from at The University of Glasgow, UK. under the following terms and conditions.

1. The expenditure in this regard will not be provided by this University.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at this University as per University Leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment (s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
6. He should not overstay abroad except only for obtaining the PhD Program.
7. He shall have to submit a copy of his thesis at the library of this University
8. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor

sd/-

(Professor Dr. Md. Saifur Rahman)
 Registrar (Additional Charge)

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Copy for Information and necessary action to:

1. Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of The People's Republic of Bangladesh, Bangladesh, Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. High Commissioner, High Commission of the UK, Baridhara, Dhaka-1212, Bangladesh.
8. Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
9. Secretary, Ministry of Education, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
10. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh
11. Chairman, Department of Mechanical Engineering, HSTU, Dinajpur, Bangladesh.
12. Officer-in-Charge, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
13. Controller of Examination, HSTU, Dinajpur, Bangladesh.
14. Director (Finance), HSTU, Dinajpur, Bangladesh
15. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
16. PS to VC (For kind Infor'n of the Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
17. Office Copy.

DL 23.11.2023
 Registrar (Additional Charge)

Prof. Dr. Md. Saifur Rahman
 Registrar (Additional Charge)
 Hajee Mohammad Danesh Science &
 Technology University, Dinajpur.