

Memo no: HSTU/Est./A-512/2011/ 1123

Date: 21.11.2023

Shukla Rani Das

Assistant Professor

Department of Biochemistry & Molecular Biology

HSTU, Dinajpur, Bangladesh

Subject: Extension of study leave for PhD Program.

Reference: HSTU/BMB/01/2023/1241(2), Date: 25.09.2023

On the basis of the above mentioned subject and reference that your study leave has been extended the period of 8 (eight) months 26th (twenty six) days which effect from 05.09.2023 to 30.05.2024 Extra-ordinary leave without pay to complete the Ph.D. Program from University of Nottingham, United Kingdom under the following terms and conditions.

1. The expenditure in this regard will not be provided by this university.
2. The period of leave will be counted as active service.
3. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of her resumption of duties but without any arrear financial benefit.
4. After completion of her study she must return to Bangladesh and serve at this University as per University Leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
6. She shall to submit a copy of her thesis at the library of this University
7. She shall be bound to obey the rules and regulations of this University during her period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Saifur Rahman)

Registrar (Additional Charge)

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Copy for Information and necessary action to:

1. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
7. High Commissioner, British High Commission, United Nations Road, Baridhara, Dhaka-1212.
8. Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
9. Officer In-Charge, Immigration, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
10. Dean, Faculty of Agriculture, HSTU, Dinajpur, Bangladesh
11. Chairman, Department of Biochemistry & Molecular Biology, HSTU, Dinajpur, Bangladesh.
12. Director (Finance), HSTU, Dinajpur, Bangladesh.
13. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. Office Copy.

21.11.2023
Registrar (Additional Charge)

Prof. Dr. Md. Saifur Rahman

Registrar (Additional Charge)

Hajee Mohammad Danesh Science & Technology University, Dinajpur.