



Memo no: HSTU/Est./A-644/2014/1114

Date: 21.11.2023

To: **Mouluda Sohany**

Assistant Professor, Department of Food Engineering and Technology
HSTU, Dinajpur 5200, Bangladesh.

Subject: Extension of Study leave for PhD Program

Reference: HSTU/AFT/2023/1090; Date: 29.10.2023

In pursuance the above mentioned subject and reference that your study leave has been extended with full average pay for the period of 5 (five) months which effect from 30.10.2023 to 29.03.2024 to complete the PhD Program at Universiti Putra Malaysia in Malaysia under the following terms and conditions.

1. The expenditure in this regard will not be provided by this University.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of her resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at this University as per University Leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment (s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
6. She should not overstay abroad except only for obtaining the PhD Program.
7. She shall have to submit a copy of her thesis at the library of this University

By the approval of Hon'ble Vice-Chancellor

sd/-

(Prof. Dr. Md. Saifur Rahman)

Registrar (Additional Charge)

Memo no: HSTU/Est./A-644/2014/ 1114

Date: 21.11.2023

Copy for Information and necessary action to:

1. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. The Ambassador, Embassy of Malaysia, House No-19, Road No-6, Baridhara, Dhaka, Bangladesh.
8. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh.
9. Chairman, Department of Food Engineering and Technology, HSTU, Dinajpur, Bangladesh.
10. Controller of Examination, HSTU, Dinajpur, Bangladesh.
11. Director (Finance), HSTU, Dinajpur, Bangladesh.
12. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh.
13. PS to VC (For kind Infor'n of the Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
14. Office Copy.

20.11.2023
Registrar (Additional Charge)

Memo no. HSTU/Est./A-462/2010/

Date:

Prof. Dr. Md. Saifur Rahman
Registrar (Additional Charge)
Hajee Mohammad Danesh Science &
Technology University, Dinajpur.