



শিক্ষা নিয়ে গড়ব দেশ  
শেখ হাসিনার বাংলাদেশ

**HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)**

Dinajpur, Bangladesh

Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd

Memo no. HSTU-Est:/A-503/2010/ 530

Date: 10.09.2023

**ORDER**

In exercise of the power vested by the Honourable President, The People's Republic of Bangladesh, President's Order No. 62107.1.187.91-238(17), dated 17th July 1991/1st Srabon, 1398, the Vice-Chancellor has been pleased to allow **Ruma Begum**, Administrative Officer, Dept. of Biochemistry and Molecular Biology, Hajee Mohammad Danesh Science and Technology University, Dinajpur-5200, Bangladesh granted permission for going to fulfill the rites of pilgrimage of holy Umrah in Saudi Arabia.

Ruma Begum has been granted leave 23 (twenty three) days which will be effected from 20<sup>th</sup> September 2023 to 12<sup>th</sup> October 2023 or it will effect from the date of departure. [From 20<sup>th</sup> September 2023 to 12<sup>th</sup> October 2023 (23 days) earned leave with full average pay.]

**Conditions:**

- All expenses relating to visit shall be borne by herself and there shall be no financial involvement of the university in this regard;
- After completion of her visit she shall join her respective office.

By the approval of Hon'ble Vice-Chancellor  
sd/-


(Prof. Dr. Md. Saifur Rahman)  
Registrar (Additional Charge)

Memo no. HSTU-Est:/A-503/2010/ 530

Date: 10.09.2023

**Copy forwarded for information and necessary action to:**

- Ruma Begum, Administrative Officer, Dept. of Biochemistry and Molecular Biology, HSTU, Dinajpur-5200, Bangladesh.
- Secretary to the Honourable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
- Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
- Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
- Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
- The Ambassador, Embassy of Saudi Arabia, House-5(NE), Road-83, Gulshan-2, Dhaka, Bangladesh.
- Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
- Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
- Chairman, Dept. of Biochemistry and Molecular Biology, HSTU, Dinajpur-5200, Bangladesh.
- Director (Finance), HSTU, Dinajpur-5200, Bangladesh.
- Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
- PS to VC (For kind Infor'n of the Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
- Office Copy.

  
(Prof. Dr. Md. Saifur Rahman)  
Registrar (Additional Charge)

Prof. Dr. Md. Saifur Rahman  
Registrar (Additional Charge)  
Hajee Mohammad Danesh Science &  
Technology University, Dinajpur.