



HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)
Dinajpur, Bangladesh

Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd

Memo no: HSTU/Est./A-704/2016/ 31

Date: 14.07.2024

Mst. Misrat Masuma Parvez
Assistant Professor
Department of Physiology and Pharmacology
HSTU, Dinajpur 5200, Bangladesh

Subject: Extension of study leave for MS Programme.

Reference: HSTU/VAS/PPH/1636 Date: 23/06/2024

In pursuance the above mentioned subject and reference that your study leave has been extended for the period of 3 (three) months which effect from 14.08.2024 to 13.11.2024 to complete the MS Programme at Wageningen University and Research, Netherlands under the following terms and conditions.

Terms and conditions:

1. The period of leave will be counted as active service.
2. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of her resumption of duties but without any arrear financial benefit.
3. After completion of her study she must return to Bangladesh and serve at this University and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment (s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
5. She should inform her mailing address, fax number and her supervisor's address to this University after arrival in Netherlands.
6. She should not overstay abroad except only for obtaining MS Programme.
7. She shall have to submit a copy of her thesis at the library of this University.
8. She shall be bound to obey the rules and regulations of this University during her period of leave.

By the approval of Hon'ble Vice-Chancellor

sd/-

(Professor Dr. Md. Saifur Rahman)
Registrar (Additional Charge)

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Copy for information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Segun Baghicha, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Ambassador, Embassy of the Netherlands, Road No.90, House No.49, Gulshan, Dhaka, Bangladesh.
6. Director General, Dept. of immigration and passport, Dhaka, Bangladesh.
7. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, Bangladesh.
8. Officer In-Charge, Immigration, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
9. Dean, Faculty of Veterinary and Animal Science, HSTU, Dinajpur, Bangladesh.
10. Chairman, Department of Physiology and Pharmacology, HSTU, Dinajpur, Bangladesh.
11. Director (Finance), HSTU, Dinajpur, Bangladesh.
12. Controller of Examination, HSTU, Dinajpur, Bangladesh.
13. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh.
14. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. Office Copy.

14.07.2024

Registrar (Additional Charge)

Prof. Dr. Md. Saifur Rahman
Registrar (Additional Charge)
Hajee Mohammad Danesh Science &
Technology University, Dinajpur.