



Memo no: HSTU/Est./A-767/2019/61

Date: 31 July 2024

**Nazmin Akter**

Assistant Professor

Department of Horticulture

HSTU, Dinajpur-5200, Bangladesh



**Subject: Granting of study leave for PhD program**

Reference: HSTU/Hort. 02/02/2146 (02); Date: 29.07.2024

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 3 (three) years which effect from 05 August 2024 to 04 August 2027 to complete the PhD Program at the University of California, Davis, in the United States of America under the following terms and conditions.

1. The period of leave will be counted as active service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of her resumption of duties but without any arrear financial benefit.
3. After completion of her study she must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. She should inform her mailing address, fax number and supervisor's address to this University after arrival in the United States of America.
5. She shall submit a copy of her thesis at the library of this University.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Prof. Dr. Md. Saifur Rahman


Registrar (Additional charge)

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**Copy for Information and necessary action to:**

1. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Ambassador, U.S. Embassy of Dhaka, Madani Avenue, Baridhara, Dhaka-1212, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, Bangladesh.
7. Officer In-Charge, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
8. Dean, Faculty of Agriculture, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Horticulture, HSTU, Dinajpur, Bangladesh.
10. Director (Finance), HSTU, Dinajpur, Bangladesh.
11. Controller of Examination, HSTU, Dinajpur, Bangladesh.
12. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh.
13. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
14. Office Copy.

 31. 07. 2024  
Registrar (Additional charge)

Professor Dr. Md. Saifur Rahman  
Registrar (Additional Charge)  
Hajee Mohammad Danesh Science &  
Technology University, Dinajpur