



Memo no: HSTU/Est./A-524/2012/104

Date: 3<sup>rd</sup> August 2023

Same date and memorial substituted in original

**Md. Raihanul Haque**

Associate Professor

Department of Food Engineering and Technology

HSTU, Dinajpur-5200, Bangladesh


**Subject: Granting of study leave for MS Program.**

Reference: 1) HSTU/FET/2023/1038; Date: 30.07.2023, 2) HSTU/FET/2024/1168; Date: 10.06.2024

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 2 (two) years which effect from 3<sup>rd</sup> August 2023 to 2<sup>nd</sup> August 2025 to complete the MS Program at the University of Tennessee, in the United States of America under the following terms and conditions.

1. The period of leave will be counted as active service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his resumption of duties but without any arrear financial benefit.
3. After completion of his study he must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in the United States of America.
5. He shall submit a copy of his thesis at the library of this University
6. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor


 01.07.2024  
(Prof. Dr. Md. Saifur Rahman  
Registrar (Additional charge)

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**Copy for Information and necessary action to:**

1. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. The Ambassador, U.S. Embassy Dhaka, Madani Avenue, Baridhara, Dhaka-1212, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, Bangladesh.
7. Officer In-Charge, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
8. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Food Engineering and Technology, HSTU, Dinajpur, Bangladesh.
10. Director (Finance), HSTU, Dinajpur, Bangladesh.
11. Controller of Examination, HSTU, Dinajpur, Bangladesh.
12. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh.
13. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
14. Office Copy.

 01.07.2024  
Registrar (Additional charge)

Professor Dr. Md. Saifur Rahman  
Registrar (Additional Charge)  
Hajee Mohammad Danesh Science &  
Technology University, Dinajpur

