



Memo no. HSTU/Est./A-552/2012/ 2069

Date: 23.5.2024

Md. Mostafizur Rahman
Associate Professor
Department of Management
HSTU, Dinajpur 5200, Bangladesh.

Subject: Extension of study leave for PhD Program.

Reference: HSTU/MGT/2024/043, Date: 09.05.2024

In pursuance the above mentioned subject and reference that your Study leave has been Extended with full average pay for the period of 1(one) year with effect from 25.09.2024 to 24.09.2025 to complete PhD Program from School of Management in Huazhong University of Science and Technology, China under the following terms and conditions.

1. The expenditure in this regard will not be provided by this University.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment (s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
6. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in China.
7. He should not overstay abroad except only for obtaining the PhD Program.
8. He shall have to submit a copy of his thesis at the library of this University
9. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Saifur Rahman)
Registrar (Additional Charge)

Memo no. HSTU/Est./A-552/2012/ 2069

Date: 23.5.2024

Copy for Information and necessary action to:

1. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. The Ambassador, Embassy of China, Baridhara, Dhaka, Bangladesh.
7. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
8. Dean, Faculty of Business Studies, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Management, HSTU, Dinajpur.
10. Director (Finance), HSTU, Dinajpur.
11. Controller of Examination, HSTU, Dinajpur.
12. Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
13. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
15. Office Copy.

23.05.2024

Registrar (Additional Charge)

Prof. Dr. Md. Saifur Rahman
Registrar (Additional Charge)
Hajee Mohammad Danesh Science &
Technology University, Dinajpur.