



Memo no: HSTU/Est./A-199/2005/ 1019

Date: 20.11.2024

Office Order

In exercise of the power vested by the president, the People's Republic of Bangladesh, President's Order No. 62107.1.187.91-238(17), dated 17th July 1991/1st Srabon, 1398, the Vice-Chancellor has been pleased to allow **Professor Dr. Shreef Mahmood**, Department of Horticulture, Hajee Mohammad Danesh Science and Technology University, Dinajpur-5200, Bangladesh to attend the DAAD Alumni Seminar in Germany and fulfill the rites of pilgrimage of holy Umrah Hajj in Saudi Arabia.

Mr. Mahmood has been granted leave with full average pay for 19 (nineteen) days (02nd to 16th February 2025 duty leave and 17th to 20th February 2025 earned leave) under the following conditions.

Conditions:

- All expenses relating to visit shall be borne by him and there shall be no financial involvement of the university in this regard.
- He shall draw his usual pay and allowances in local currency.
- After completion of his visit he shall join his respective office.

By the approval of Hon'ble Vice-Chancellor

sd/-

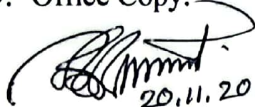
(Professor Dr. Md. Zahangir Kabir)
Registrar (Additional Charge)

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Copy forwarded for information and necessary action to:

- Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
- Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
- Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
- Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
- Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
- Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
- The Ambassador, Embassy of the Federal Republic of Germany, 178, Gulshan Avenue, Gulshan-2, Dhaka, Bangladesh.
- The Ambassador, Embassy of Saudi Arabia, House-5(NE), Road-83, Gulshan-2, Dhaka, Bangladesh.
- Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
- Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
- Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
- Dean, Faculty of Agriculture, HSTU, Dinajpur-5200, Bangladesh..
- Chairman, Department of Horticulture, HSTU, Dinajpur-5200, Bangladesh.
- Professor Dr. Shreef Mahmood, Department of Horticulture, HSTU, Dinajpur-5200, Bangladesh.
- Director (Finance), HSTU, Dinajpur-5200, Bangladesh.
- Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
- PS to Vice-Chancellor (For kind Infor'n of the Hon'ble V.C.), HSTU, Dinajpur-5200, Bangladesh.
- PA to Pro-Vice Chancellor (For kind Infor'n of the Hon'ble Pro-V.C.), HSTU, Dinajpur-5200
- Office Copy.


20.11.2024

Registrar (Additional Charge)

Professor Dr. Md. Zahangir Kabir
Registrar (Additional Charge)
Hajee Mohammad Danesh Science