



Memo no: HSTU/Est./A-649/2014/ 2948

Date: 03. 8. 2025

Md. Murtuza kamal (Passport No-A02717389)

Associate Professor, Department of Food Processing and Preservation
HSTU, Dinajpur, Bangladesh

Subject: Granting of study leave for PhD Program.

Reference: HSTU/FPP/2025/69; Date: 10.07.2025

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 4 (four) years which effect from 26th August 2025 to 25th August 2029 to complete the PhD Program from Jeonbuk National University, Republic of Korea under the following terms and conditions.

1. The period of granted study leave shall be counted as qualifying service.
2. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of his/her resumption of duties but without any arrear financial benefit.
3. After completion of his/her studies he/she must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
4. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
5. He/She will have to submit an annual progress report to this university which will be recommended by the Head of Department/Research Supervisor of the institution of study.
6. After arriving in Republic of Korea, he/she must inform this university of his/her mailing address, fax number, and supervisor's address.
7. He/She shall submit a copy of his/her thesis at the library of this University.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Abu Hasan)
Registrar (Additional Charge)

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Copy for Information and necessary action to:

1. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. The Ambassador, Embassy of the Republic of Korea, 4 Madani Avenue Baridhara, Dhaka-1212, Bangladesh.
8. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh.
9. Chairman, Department of Food Processing and Preservation, HSTU, Dinajpur, Bangladesh.
10. Officer In-Charge, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
11. Director (Finance), HSTU, Dinajpur, Bangladesh.
12. Controller of Examination, HSTU, Dinajpur, Bangladesh.
13. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to Vice-Chancellor (For kind Infor'n of the Hon'ble V.C.), HSTU, Dinajpur, Bangladesh.
15. PA to Pro-Vice Chancellor (For kind Infor'n of the Hon'ble Pro-V.C.), HSTU, Dinajpur, Bangladesh.
16. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
17. Office Copy.


03.08.25
Registrar (Additional charge)
(Professor Dr. Md. Abu Hasan)
Registrar (Additional Charge)
Hajee Mohammad Danesh Science
and Technology University, Dinajpur