



Memo no: HSTU/Est./A-197/2005/ 4523

Date: 11.12.2025

## Office Order

In exercise of the power vested by the president, The People's Republic of Bangladesh, President's Order No. 62107.1.187.91-238(17), dated 17th July 1991/1st Srabon, 1398, the Vice-Chancellor has been pleased to allow **Professor Md. Kutub Uddin** (Passport No-A02396129), Department of Management, Faculty of Business Studies, Hajee Mohammad Danesh Science and Technology University, Dinajpur-5200, Bangladesh to participate in the 5<sup>th</sup> International and National Conference on Business Administration and Accountancy (INCBA 2026) arranged by Khon Kaen University, Thailand.

2. Mr. Uddin has been granted leave with full average pay for the period 11 (eleven) days which effect from 31<sup>st</sup> January to 10<sup>th</sup> February 2026.
3. He will bear all travel-related expenses himself and the university will have no financial involvement in this matter.
4. He will draw his usual pay and allowances in local currency.
5. He will join his respective office after completion of his visit.

By the approval of Hon'ble Vice-Chancellor

*sd/-*

Registrar

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### **Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The Secretary, Ministry of Foreign Affairs/ Ministry of Public Administration/ Ministry of Home Affairs/ Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. The Director General, Immigration & Passport, E-7, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.
3. The Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
4. The Immigration Officer, Royal Thai Embassy, Madani Avenue, Baridhara, Dhaka.
5. The Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. Dean, Faculty of Business Studies, HSTU, Dinajpur, Bangladesh
7. Chairman, Department of Management, HSTU, Dinajpur, Bangladesh.
8. Professor Md. Kutub Uddin, Department of Management, HSTU, Dinajpur, Bangladesh.
9. Director (Finance), HSTU, Dinajpur.
10. Coordinator, IT Cell, HSTU, Dinajpur.
11. PS to VC/ PS to Pro-VC/ PA to Treasurer, HSTU, Dinajpur.
12. Office Copy.

Registrar

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