

Memo no: HSTU/Est./A-474/2010/1557

Date: 19.1.2025

Professor Md. Faruk Kibria

Department of Electrical and Electronic Engineering  
HSTU, Dinajpur-5200, Bangladesh**Subject: Extension of study leave for PhD Program.**

Reference: HSTU/CSE/EEE/2025/02, Date: 07.01.2025

On the basis of the above mentioned subject and reference that your study leave has been extended the period of 6 (six) months which effect from 25.02.2025 to 24.08.2025 with full average pay to complete the PhD Program from Universiti Malaya (UM), Malaysia under the following terms and conditions.

1. The expenditure in this regard will not be provided by this University.
2. The period of leave will be counted as active service.
3. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
4. After completion of his study he must return to Bangladesh and serve at this University as per University Leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment (s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
6. He should not overstay abroad except only for obtaining the PhD Program.
7. He shall have to submit a copy of his thesis at the library of this University
8. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor  
Sd/-

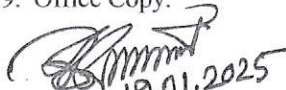
(Professor Dr. Md. Zahangir Kabir)  
Registrar (Additional Charge)

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**Copy for Information and necessary action to:**

1. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh, Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. The Ambassador, Embassy of Malaysia, House No-19, Road No-6, Baridhara, Dhaka, Bangladesh.
8. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
9. Secretary, Ministry of Education, Government of The People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
10. Dean, Faculty of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh.
11. Chairman, Department of Electrical & Electronic Engineering, HSTU, Dinajpur, Bangladesh.
12. Officer-in-Charge, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
13. Controller of Examination, HSTU, Dinajpur, Bangladesh.
14. Director (Finance), HSTU, Dinajpur, Bangladesh
15. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
16. PS to Vice-Chancellor (For kind Infor'n of the Hon'ble V.C.), HSTU, Dinajpur-5200, Bangladesh.
17. PA to Pro-Vice Chancellor (For kind Infor'n of the Hon'ble Pro-V.C.), HSTU, Dinajpur-5200
18. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
19. Office Copy.

  
19.01.2025  
Registrar (Additional Charge)

Professor Dr. Md. Zahangir Kabir  
Registrar (Additional Charge)  
Hajee Mohammad Danesh Science  
and Technology University, Dinajpur