



HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)

Dinajpur, Bangladesh

Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd

Memo no: HSTU/Est./A-780/2019/ 2043

Date: 15.03.2025

**Md. Abu Marjan**

Assistant Professor, Department of Computer Science and Engineering  
HSTU, Dinajpur, Bangladesh

**Subject: Granting of study leave for PhD Program.**

Reference: HSTU/CSE/CSE/2025/28; Date: 26 February 2025

In pursuance the above mentioned subject and reference that your study leave has been granted with full average pay for the period of 3 (three) years which effect from 20<sup>th</sup> March 2025 to 19<sup>th</sup> March 2028 to complete the PhD Program from University of Tsukuba, Japan under the following terms and conditions.

1. All monetary benefits as a result of fresh appointment to a higher post during the period of study leave shall be admissible to the incumbent with effect from the date of his resumption of duties but without any arrear financial benefit.
2. After completion of his study he must return to Bangladesh and serve at this University as per University leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
3. The financial benefits of annual increment(s) falling due during the period of study leave will be counted on resumption of duties after expiry of the leave granted without arrear.
4. He should inform his mailing address, fax number and his supervisor's address to this University after arrival in Japan.
5. He should not overstay abroad except only for obtaining PhD Program.
6. He shall be bound to obey the rules and regulations of this University during his period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

(Professor Dr. Md. Zahangir Kabir)  
Registrar (Additional Charge)

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**Copy for Information and necessary action to:**

1. Secretary to the Honorable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. The Ambassador, Embassy of Japan, Plot No-5&7, Dutabash Road, Baridhara, Dhaka, Bangladesh.
8. Dean, Faculty of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh.
10. Officer In-Charge, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
11. Director (Finance), HSTU, Dinajpur, Bangladesh.
12. Controller of Examination, HSTU, Dinajpur, Bangladesh.
13. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh
14. PS to Vice-Chancellor (For kind Infor'n of the Hon'ble V.C.), HSTU, Dinajpur-5200, Bangladesh.
15. PA to Pro-Vice Chancellor (For kind Infor'n of the Hon'ble Pro-V.C.), HSTU, Dinajpur-5200
16. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
17. Office Copy.

15.03.2025  
Registrar (Additional charge)