HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)
Dinajpur, Bangladesh
Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd

Memo no: HSTU/Est./A-230/2005/4346 Date: 23.11.2025

ORDER

In exercise of the power vested by the Honourable President, The People's Republic of Bangladesh, President's Order No. 62107.1.187.91-238(17), dated 17th July 1991/1st Srabon, 1398, the Vice-Chancellor has been pleased to allow **Mst. Shahanaj Begum** (Passport Number: A20287965), Section Officer, Department of Aquaculture, Hajee Mohammad Danesh Science and Technology University, Dinajpur-5200, Bangladesh to permit for going to Saudi Arabia for perform holy Umrah Hajj.

Mst. Shahanaj Begum has been granted leave 22 (twenty two) days which will be effected from 10th December 2025 to 31st December 2025 or it will effect from the date of departure. [From 10th December 2025 to 24th December 2025 (15 days) earned leave with full average pay and 25th December 2025 to 31st December 2025 (7 days) the University will be vacant for weekend, Winter vacation and Christmas day.]

Conditions:

a. All expenses relating to visit shall be borne by herself and there shall be no financial involvement of the university in this regard;
b. After completion of her visit he will join his respective office.

By the approval of Hon'ble Vice-Chancellor
sd/-

(Professor Dr. Md. Abu Hasan)
Registrar (Additional Charge)

Memo no: HSTU/Est./A-230/2005/4346 Date: 23.11.2025

Copy forwarded for information and necessary action to: (Not in the order of seniority)

1. Mst. Shahanaj Begum, Section Officer, Department of Aquaculture, HSTU, Dinajpur, Bangladesh.
2. Director (Finance), HSTU, Dinajpur-5200, Bangladesh.
3. Secretary to the Honourable President, the People's Republic of Bangladesh, Dhaka, Bangladesh.
4. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka, Bangladesh.
6. Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka, Bangladesh.
7. The Ambassador, Embassy of Saudi Arabia, House-5(NE), Road-83, Gulshan-2, Dhaka, Bangladesh.
8. Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
10. Chairman, Department of Aquaculture, HSTU, Dinajpur, Bangladesh.
11. Co-ordinator, IT Cell, HSTU, Dinajpur, Bangladesh.
12. PS to Vice-Chancellor (For kind Infor'n of the Hon'ble V.C.), HSTU, Dinajpur-5200, Bangladesh.
13. PS to Pro-Vice Chancellor (For kind Infor'n of the Hon'ble Pro-V.C.), HSTU, Dinajpur-5200.
14. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
15. Office Copy.

Mabrur
21.11.25

(Professor Dr. Md. Abu Hasan)
Registrar (Additional Charge)

(Professor Dr. Md. Abu Hasan)
Registrar (Additional Charge)
Hajee Mohammad Danesh Science
and Technology University, Dinajpur

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