



HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY

Dinajpur-5200, Bangladesh
Phone: 880-531-61355, Fax: 880-531-61311, Web: www.hstu.ac.bd

Memo no: HSTU/Est./A-682/2015/ 4599

Date: 19.08.2026

Subject: Regarding the extension of study leave for PhD program.

Reference: HSTU/AIE/5016; Date: 12.07.2026

In pursuance the above mentioned subject and reference that your study leave has been extended with full average pay for the period of 05 (five) months 19 (nineteen) days which effect from July 13 to December 31, 2026 to complete the PhD Program at University of Nebraska-Lincoln, USA under the following terms and conditions.

1. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of her resumption of duties but without any arrear financial benefit.
2. After completion of her studies she must return to Bangladesh and serve at this university as per university leave rules and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
3. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted without arrear.
4. She will have to submit an annual progress report to this university which will be recommended by the head of department/research supervisor of the institution of study.

By the approval of Hon'ble Vice-Chancellor
Sd/-

Recipient:

Rintu Sen

Assistant Professor

Department of Agricultural and Industrial Engineering
HSTU, Dinajpur, Bangladesh.

(Professor Dr. Md. Abu Hasan)
Registrar (Additional Charge)

Memo no: HSTU/Est./A-682/2015/ 4599

Date: 19.08.2026

Copy for Information and necessary action to:

1. The Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
5. The Director General, Immigration & Passport, E-7, Agargaon, Sher-e-Bangla Nagar, Dhaka.
6. The Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
7. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh.
8. Chairman, Department of Agricultural and Industrial Engineering, HSTU, Dinajpur, Bangladesh.
9. The Immigration Officer, Embassy of United States of America, Madani Avenue, Baridhara, Dhaka.
10. The Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
11. Director (Finance), HSTU, Dinajpur.
12. Controller of Examination, HSTU, Dinajpur.
13. Coordinator, IT Cell, HSTU, Dinajpur.
14. PS to Vice-Chancellor (For kind Infor'n of the Hon'ble V.C.), HSTU, Dinajpur.
15. PS to Pro-Vice Chancellor (For kind Infor'n of the Hon'ble Pro-V.C.), HSTU, Dinajpur.
16. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur.
17. Office Copy

[Signature]
19.08.2026
(Dr. A.B.M. Sohel Mahmud)
Deputy Registrar, Establishment Section