



Memo no: HSTU/Est./A-620/2014/ 7030

Date: 13.12.2020

Tangina Sultana

Assistant Professor

Department of Electronics and Communication Engineering
HSTU, Dinajpur, Bangladesh.

Subject: Extension of study leave for PhD Program.

Reference: HSTU/CSE/ECE/2020/101, Date: 11.10.2020

On the basis of the above mentioned subject and reference that your study leave has been extended the period of 2(Two) Years which effect from 11.10.2020 to 10.11.2022 with full average pay to complete the PhD Program from Kyung Hee University, South Korea under the following terms and conditions.

1. The expenditure in this regard will not be provided by this university.
2. The period of leave will be counted as active service.
3. All monetary benefits as result of fresh appointment to a higher post during the currency of leave shall be admissible with effect from the date of her resumption of duties but without any arrear financial benefit.
4. After completion of her study she must return to Bangladesh and serve at this University at least 4 (four) years and shall not seek employment elsewhere without prior approval of the Vice-Chancellor.
5. The financial benefits of annual increment(s) falling due during the period of leave will be paid on resumption of duties after expiry of the granted.
6. She should inform her mailing address, fax number and her supervisor's address to this University after arrival in South Korea.
7. She shall submit a copy of her thesis at the library of this University
8. She shall be bound to obey the rules and regulations of this University during her period of leave.

By the approval of Hon'ble Vice-Chancellor

Sd/-

Registrar

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Copy for Information and necessary action to:

1. The Private Secretary to the Honorable President, The People's Republic of Bangladesh, Dhaka, Bangladesh.
2. Secretary, Ministry of Foreign Affairs, Segun Baghicha, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka, Bangladesh.
5. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka, Bangladesh.
6. General Manager, Foreign Exchange Policy Department, Bangladesh Bank.
7. The Ambassador, Embassy of Republic of Korea, 4 Madani Avnue, Baridhara, Dhaka, Bangladesh
8. Dean, Faculty of Computer Science and Engineering, HSTU, Dinajpur, Bangladesh
9. Chairman, Department of Electronics and Communication Engineering, HSTU, Dinajpur, Bangladesh.
10. Director (Finance), HSTU, Dinajpur, Bangladesh.
11. Controller of Examination, HSTU, Dinajpur, Bangladesh.
12. Officer In-Charge, Immigration, Hazrat Shahjalal(R) International Airport, Dhaka, Bangladesh.
13. PS to Chairman (For kind Infor'n of Hon'ble Chairman), UGC, Agargaon, Dhaka, Bangladesh.
14. Officer In-Charge, IT Cell, HSTU, Dinajpur, Bangladesh
15. PS to VC (For kind Infor'n of Hon'ble Vice-Chancellor), HSTU, Dinajpur, Bangladesh.
16. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur, Bangladesh.
17. Office Copy.

Registrar
13/12/2020