Institute of Research and Training (IRT)

Hajee Mohammad Danesh Science and Technology University (HSTU), Dinajpur

RESEARCH PROPOSAL FORMAT 2026-2027 (FOR STUDENTS)

For Official Use Only (by IRT)					
Project ID	**:**		□ Sent for Revision (Date)	:	
Priority	**:**	High/ Medium/ Low	□ Date of Reviewers comments Received	:	
Received Date	**:**		□ IRT Decision (Date)	:	
			Accepted ☐		**Rejected** ☐
Actions	**:**		□ Fund Allotted	:	
□ Sent for Review (Date)	:		□ Award Letter Issued (Date)	:	
Signature of the Director :					

Part- I: General Information		
	1.1	**Sub-Sector (Faculty) :**
	1.2	**Title of Proposed Project :**
	1.3	**Name of the Student and Student ID :**
	1.4	**Student address (Degree name, Department Name and Level/ Semester) :**
	1.5	**Obtained (CGPA) (With Proof):**
	1.6	**Name and Address of Supervisor:**
		Nature of the Project (Check appropriate one) **:** (i) Fundamental (ii) Applied (iii) Empirical (iv) Adaptive
	1.7	**Location of Research Activities :**
	1.8	**Duration of Project :** **Commencement :**
	1.9	**Completion :**
	1.10	**Total Budget :**
_____ Signature of Student		_____ Signature of Supervisor
	1.11	**Endorsement by the Chairman of the Department** Signature with Seal : _____ Date:

Project ID

Part- II: Outline of the Project (Must be submitted in separate page)

2.1 Title of the Proposed Project :

2.2 Project Summary (Maximum 200 words) :

2.3 Background of the Project (Maximum 500 words) :

2.4 Scope or Rationale of the Project (Maximum 300 words) :

2.5 Objective(s) of the project :

2.6 Approaches or Methodologies (Details) :

2.7 Work Plan of Project including activity or time bar chart :

Activity Chart of the project year
(Please indicate activities of your project according to month)

Activity/ Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
i.												
ii.												
iii.												
iv.												

2.8 Expected Outcome :

Part III: Budget

3.1 Summary Budget:

	Items of expenditure	**Total (Tk.)**	**Justification**
1.	Research & Development (R&D) related cost i.e. all inputs, lab./ farm chemicals & other necessary supplies etc.		
2.	Labor Cost (maximum 3 months, if necessary)		
3.	Office supplies and contingency (Maximum 10% of total budget)		
4.	Any other items if required (please specify with justification)		
	Grand Total (1-4)		

3.2 Detailed Budget:

Items of expenditure		Unit	Unit Cost	Total (Tk.)
1.	Research & Development (R&D) related cost i.e. all inputs, lab./ farm chemicals & other necessary supplies etc.			
	a) Seed/seedling/fish/birds/animals etc.			
	b) Fertilizer/feed/raw materials etc.			
	c) Irrigation			
	d) Pesticide/Vet. Medicine			
	e) Chemicals/lab materials			
	f) Glassware			
	g) Lab. analysis			
	h) Other supplies **(specify)**			
	Sub total (1)			
2.	Labor Cost (maximum 3 months, if necessary)			
3.	Office supplies and contingency (Maximum 10% of total budget)			
4.	Any other items if required (please specify with justification)			
	Grand Total (1-4)			

Total Taka (in word) :

Part IV: References: